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## DEPARTMENT OF STEEL & MINES

### NOTIFICATION

The 18th January, 2021

No.580 – 2021/SM.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, and in supersession of the Odisha Mining and Geology Service Rules, 1976 except as respects things done or omitted to be done before such supersession, the Governor of Odisha hereby makes the following rules regulating the method of recruitment and conditions of service of the persons appointed to the Odisha Geological Service, namely:—

### PART- I GENERAL

**1. Short title and commencement.**—(1) These rules shall be called the "Odisha Geological Service (Methods of Recruitment and Conditions of Service) Rules, 2020".

(2) They shall come into force on the date of their publication in the *Odisha Gazette*.

**2. Definition.**—(1) In these rules, unless the context otherwise requires:-

- (a) "Committee" means the Departmental Promotion Committee constituted under Rule- 9 of these rules;
- (b) "Commission" means the Odisha Public Service Commission;
- (c) "Ex-servicemen" mean persons as defined in the Odisha Ex-servicemen (Recruitment to State Civil Services and Posts) Rules, 1985
- (d) "Government" means the Government of Odisha;
- (e) "Persons with Disabilities" means persons who have been granted with disability certificates by the Competent Authority as per the provisions of the Rights of Persons with Disability Act., 2016;

- (f) "Service" means the Odisha Geological Service;
- (g) "Scheduled Castes" and "Scheduled Tribes" mean such castes and such Tribes as may be specified by the President of India from time to time under Articles 341 and 342 of the Constitution of India, respectively;
- (h) "Schedule" means a Schedule appended to these rules;
- (i) "SEBC" means the Socially and Educationally Backward Classes as defined in clause (a) of Section 2 of the Odisha State Commission for Backward Classes Act., 1993;
- (j) "Sportsmen" means persons who have been issued with identity card as sportsmen by the Director, Sports as decided by the Government from time to time; and
- (k) "Year" means the Calendar Year.

**3. Constitution of Service.**— The Service shall consist of the following posts, namely:-

- (a) Director Geology;
- (b) Additional Director, Geology;
- (c) Joint Director, Geology;
- (d) Deputy Director, Geology;
- (e) Geologist, Petrologist and Geophysicist;

## PART II

### METHOD OF RECRUITMENT

**4. Methods of recruitment.**—Subject to other provisions made in these rules, the recruitment to the posts in the service shall be made by the following methods, namely:—

- (a) in respect of the posts of Geologist, Petrologist and Geophysicist by competitive examination in accordance with Rule 6;
- (b) in respect of the post of Deputy Director Geology, by promotion from amongst Geologist, Petrologist and Geophysicist in accordance with these rules;

- (c) in respect of the post of Joint Director Geology, by promotion from amongst Deputy Director Geology in accordance with these rules;
- (d) in respect of the post of Additional Director Geology, by promotion from amongst Joint Director Geology in accordance with these rules; and
- (e) in respect of the post of Director Geology, by promotion from amongst Additional Director Geology in accordance with these rules; and

**5. Reservations:** – Notwithstanding anything contained in these rules reservation of vacancies or posts, as the case may be, for—

- (a) Scheduled Castes and Scheduled Tribes shall be made in accordance with the provisions of the Odisha Reservation of Vacancies in Posts and Services (for Scheduled Castes and Scheduled Tribes) Act., 1975 and the rules made there under; and
- (b) SEBC, Women, Sportsmen, Ex-servicemen and Persons with Disabilities shall be made in accordance with the provisions made under such Act., rules, orders or instructions issued in this behalf by the Government from time to time.

### **PART-III**

#### **DIRECT RECRUITMENT**

**6. Recruitment Procedure.**—(1) Recruitment to the posts under Rule-3 (e) in the service shall be made by way of competitive examination to be conducted by the Commission.

(2) The date on which and the places at which the examination are to be held shall be fixed by the Commission.

(3) The standard, syllabus and subjects of examination shall be as decided by the Commission in consultation with the Administrative Department.

**7. Eligibility criteria for direct recruitment.**— In order to be eligible for direct recruitment, a candidate must:—

- (a) be a citizen of India;

(b) not be below the age of 21 years and must not be above the age of 32 years as on the 1st day of January of the year in which advertisement is made by the Commission:

Provided that the upper age limit in respect of reserved categories of candidates referred to in Rule 5 shall be relaxed in accordance with the provisions of the Act, rules, orders or instructions, for the time being in force, for the respective categories.

(c) be able to read, write and speak Odia and have—

- (i) passed Middle School examination with Odia as a language subject; or
  - (ii) passed Matriculation or equivalent examination with Odia as medium of examination in non-language subject; or
  - (iii) passed in Odia as language subject in the final examination of Class VII from a school or educational institution recognized by the Government of Odisha or the Central Government ;or
  - (iv) passed a test in Odia in Middle English School Standard conducted by the School and Mass Education Department.
- (d) not have more than one spouse living; if married:

Provided that the Government may, if satisfied that such marriage is permissible under the personal law applicable to such person or there are other grounds for doing so, exempt any person from the operation of this rule.

- (e) have possessed at least second class M.Sc. or M.Tech. in Geology or Applied Geology from any recognized University in India or degree or certificate from any Other recognized institute where such degree or certificate is considered equivalent to Post-graduate degree in Geology in respect of post of Geologist and Petrologist and Second class Post-Graduate degree in Geophysics, Exploration Geophysics or Applied Geophysics from any recognized University with Geology as a subject in graduation level or the Degree in 'Geology and Geophysics' from the Indian Institute of Technology or equivalent degree or certificate from any recognized institution in respect of post of Geophysicist.

- (f) be of sound health, good physique, active habits and free from organic defects or bodily infirmity and otherwise suitable for active work in laboratory and field work and shall be required to appear before the State Medical Board for medical examination to prove his physical and mental fitness:

Provided that the above condition is not applicable to the persons with disabilities except mental disabilities candidates; and

- (g) be of good moral character.

**8. Production of documents.**— A candidate shall submit following documents to the Commission along with the applications:—

- (a) H.S.C/HSSC/equivalent certificate containing date of birth as evidence of age;
- (b) Certificate showing academic qualifications issued by the University/Institution;
- (c) Certificate of passing examination/test in Odia language of required standard;
- (d) Certificate of disability in case of persons with Disabilities; and
- (e) Certificate of character obtained from –
  - (i) The Principal or Proctor or Dean or Professor in charge of the Department of teaching of the recognized College or University in which he continues his studies obtained during the year in which application for the post is submitted or if he has ceased to be a student of such an Institution in which he studied last obtained after termination of his studies in the Institution concerned.
  - (ii) Two respectable persons (not being relatives) but well acquainted with him in private life and unconnected with his College, Institution or University career.

**PART-IV**  
**PROMOTION**

**9. Eligibility criteria for promotion:**— (1) No Geologist, Petrologist and Geophysicist shall be eligible for promotion to the post of Deputy Director Geology unless he:

- (a) has passed Departmental Examination under rule 15; and
- (b) has rendered seven years of continuous service in the said post as on the 1st day of January of the year in which the Committee meets.

(2) No officer shall be eligible for promotion to the post of Joint Director Geology, unless he has completed 3 years of continuous service in the post of Deputy Director, Geology as on 1st day of January of the year in which the Committee meets;

(3) No officer shall be eligible for promotion to the post of Additional Director Geology, unless he has possessed post graduate qualification in Geology or Geophysics with experience of carrying out and supervising exploration works and has completed 1 year of continuous service in the post of Joint Director, Geology as on 1st day of January of the year in which the Committee meets;

(4) Appointment to the post of Director, Geology shall be made by way of promotion from amongst the Additional Directors, Geology having post graduate qualification in Geology or Geophysics with experience of carrying out and supervising exploration Works,

(5) Selection for any of the aforesaid promotional posts shall be made on the basis of merit and suitability in all respect with due regards to seniority:

**10. Constitution of Committee.**—(1) There shall be constituted a Committee for selection of officers for promotion to the post of Additional Director, Geology and Director, Geology in the Service with the following members, namely:—

- (a) Chief Secretary or Additional Chief Secretary  
as the case may be: .....Chairman
- (b) Secretary, Steel and Mines Department: .....Member
- (c) Special Secretary or Additional Secretary or Joint Secretary  
in charge of Field Establishment  
in the Department of Steel and Mines: ...Member-Convenor

(2) There shall be constituted a Committee for selection of officers for promotion to the post of Deputy Director, Geology and Joint Director, Geology in the Service with the following members, namely:—

- |   |                     |
|---|---------------------|
| (a) Secretary, Steel and Mines Department:  | ....Chairman        |
| (b) Director Geology:   | ....Member          |
| (c) Special Secretary or Additional Secretary or Joint Secretary<br>in charge of Field Establishment<br>in the Department of Steel and Mines: | ....Member Convenor |

(3)The recommendation of the Committee shall be valid and can be operated upon notwithstanding the absence of any one of its members other than the Chairman:

Provided that the member so absenting was duly invited to attend the meeting of the Committee and the majority of members of the Committee attended the meeting.

**11.Procedure for Selection by the Committee** :- (1) The Committee shall meet at least once in a year preferably in the month of January to prepare a list of officers, as are held by them, suitable for promotion to the next higher grade taking into account the existing vacancies and the anticipated vacancies of the year.

(2)The Committee while considering the promotion cases of suitable officers and preparation of the list shall follow the provisions of, –

- (a) the Odisha Reservation of Vacancies in Posts and Services (for Scheduled Castes and Scheduled Tribes) Act., 1975 and the rules made there under;
- (b) the Odisha Civil Services (Zone of Consideration for Promotion) Rules; 1988;
- (c) the Odisha Civil Services (Criteria for Promotion) Rules, 1992;
- (d) the Odisha Civil Services (Criteria for Selection for Appointment including Promotion) Rules, 2003; and
- (e) the Odisha Rights of Persons with Disability Rules, 2018.

**12. Consultation with the Commission** :- (1) The recommendations of the committee under sub-rule (3) of Rule 9 shall be referred to the Commission for concurrence along with a list of all eligible candidates, including those who have not been recommended together with the service particulars and other documents, if any.

(2) The commission shall consider the list along with the service particulars received under sub-rule (1) and shall furnish its recommendations to the Government.

**13. Select List** :- (1) The Lists of persons prepared by the Commission in case of direct recruitment and by the Committee in case of promotion shall form the select list upon publication for general information and approval of the Government respectively. The Commission Concurrence Number (CCN) will be endorsed in all the Government Notifications.

(2) The lists referred to under sub-rule (1) shall ordinarily be in force for a period of one year from the date of its publication or approval of the Government or until another select list is prepared afresh whichever is earlier.

(3) Appointment to any post in the service shall be in the order in which their names appear in the select list.

(4) Inclusion of a candidate's name in the list shall confer no right to appointment unless Government are satisfied, after such enquiry as may be considered necessary that the candidate is suitable in other respects for appointment to the Service.

(5) The revision of pay and allowances will be carried out on receipt of Government Notification with relevant CCN.

## **PART-V**

### **OTHER CONDITIONS OF SERVICE**

**14. Probation and Confirmation.** —(1) Every person appointed to any post in the service by direct recruitment shall be on probation for a period of two years and when appointed on promotion shall be on probation for a period of one year from the date of joining the post:

Provided that the appointing Authority may, if think fit in any case or class of cases for good and sufficient reasons to be recorded in writing, extend the period of probation for another year but not exceeding two years:



Provided further that such period of probation shall not include —

- (a) Extraordinary leave;
- (b) period of unauthorized absence; or
- (c) any other period held to be not being on actual duty.

(2) The appointment of a probationer may for good and sufficient reasons to be recorded in writing, be terminated by the Government at any time without previous notice during the period of probation including extension of such period, if any, and after such termination, the employee shall be deemed to be reverted to his former cadre or post, if he is a promotee.

(3) A probationer after completing the period of probation to the satisfaction of the Government shall be eligible for confirmation subject to the availability of substantive vacancy in the service and if he has passed the prescribed Departmental Examination completely and has undergone training as required by the Government.

(4) Every Officer on probation shall be required to undergo training as may be deemed appropriate by the Government.

**15. *Inter-se-seniority*:** —The *inter-se seniority* of the persons appointed to any post in the service in a particular year shall be in the order in which their names appear in the select list.

**16. *Departmental Examination* :**— (1) All Officers appointed to the posts of Geologist or Geophysicist or Petrologist, unless specifically exempted by The Government shall be required to pass the Departmental Examination to be conducted by the Board of Examiners within the period of probation:

(2) The syllabus and Rules of the Departmental Examination under sub-rule (1) is as prescribed in the Schedule.

*Explanation 1:-* An Officer who has passed the Departmental Examination shall be deemed to have passed the same on the last date on which the said examination was held or if he has passed it by installments on the last date on which the said examination was held in which he finally passed and any benefit admissible to him on such passing may be granted with effect from the day following it.

*Explanation 2:-* An Officer who is exempted from passing any or all the subjects of Departmental examination shall be deemed to have passed the said examination in such subject or subjects, as the case may be within a period of two years in the said post.

## **PART- VI INCREMENT**

**17. Increment :** – (1) An officer shall be eligible to draw the first increment during the period of probation and the second increment shall be subject to passing of the Departmental Examination.

(2) In case the passing of the Departmental Examination by the officer is delayed for the reasons attributable to the concerned officer, his pay shall be fixed at the stage to which he would have been entitled in the time scale of pay attached to the post and his next increment shall fall due on the next anniversary of the day of appointment but not entitled to any arrears relating to the period prior to passing the Departmental Examination.

**18. Other conditions of service:** –The conditions of service in regard to matters not covered by these rules shall be the same as are or as may from time to time be prescribed by the State Government.

## **PART- VII MISCELLANEOUS**

**19. Relaxation:** –When it is considered by the Government that it is necessary or expedient so to do in the public interest, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules in respect of any class or category of officers in consultation with the commission.

**20. Interpretation:** – If any question arises relating to the interpretation of these rules, it shall be referred to the State Government whose decision thereon shall be final.

**21. Power to issue Instructions:** –The Government may issue instructions not inconsistent with the provisions of these rules as they may consider necessary to regulate the matters not specifically covered by the provisions of these rules.

**SCHEDULE****[See rule 15]****SYLLABUS FOR DEPARTMENTAL EXAMINATION****PART I****LAW**

There shall be one paper on the following laws and the Examination shall be conducted to test the general working knowledge of the important provisions of the Laws.

1. The Mines and Minerals (Regulation and Development) Act., 1957 as amended from time to time.
2. Mineral Concession Rules, 1960 as amended from time to time.
3. The Mineral Conservation and Development Rules, 1988 as amended from time to time.
4. The Mines Act., 1952
5. The Coal Mines (Taking over of Management) Act., 1973
6. The Coal Mines (Nationalization) Act., 1973
7. The Payment of Wages Act., 1936
8. The Minimum Wages Act., 1948
9. The Workmen's Compensation Act., 1923
10. The Odisha Public Demands Recovery Act. 1962 and the Rules framed there under.
11. Odisha Minor Mineral Concession Rules, 2004 as amended till date
12. The Granite Conservation and Development Rules, 1999
13. The Minerals (Evidence of Mineral Content) Rules, 2015
14. The Mineral (Auction) Rules, 2015
15. The Minerals (Non-Exclusive Reconnaissance Permits) Rules, 2015
16. National Mineral Exploration Trust Rules, 2015
17. The Mines and Minerals (Contribution to District Mineral Foundation) Rules, 2015
18. The Mineral (Mining by Government Company) Rules, 2015

There shall be written examination with the aid of books.

The maximum marks shall be 200 (two hundred) and duration of the examination shall be 3 (three) hours. Candidates obtaining 90 (ninety) marks and above, i.e. 45 per cent (forty-five per cent) and above shall be deemed to have passed the paper.

**PART- II**  
**ACCOUNTS**

1. The examination in Accounts shall be of one standard and only one paper shall be set to be answered within the prescribed time limit of 2 (two) hours and with the aid of book. The maximum marks shall be 150 (One hundred and fifty) and candidates obtaining 90 (ninety) marks or upwards, i.e. 60 per cent (sixty per cent) and above shall be deemed to have passed in the subject.

2. The books recommended for the Accounts Examination are as follows:—

- a. The Odisha Service Code, Chapters II, III (Rules 49 and 50), IV to VII, Appendix 10 together with the Liberalized Leave Rules, Rules 130-169.
- b. The Odisha Travelling Allowance Rules and the Civil Service Regulation Chapter VX, XIX.
- c. Odisha Civil Services (Pension) Rules, 1992 (updated up to 31.12.2015) and New Restructured Defined Contribution Pension Scheme (NPS).0.
- d. The Odisha Treasury Code, Vol - I, Part I, Rules 1, 2, 6 to 9, 16 to 26, 28, 30 and 31; Part II, Subsidiary Rules under the Odisha Treasury Rules, Chapters I to IV, VII to IX.
- e. The Odisha Treasury Code Vol. II, Appendices 2 to 7 and 16.
- f. General Provident Fund (Odisha) Rules, with all its amendments.
- g. An introduction to India Government Accounts and Audit (Second Edition) published in 1940, under the authority of the Auditor General of India Chapters 6,7,8,9 (Paragraphs 138 to 164, 170, 179, 187 and 192 only), 10,11,13 to 19, 24 (Paragraphs 394 to 396, 405, 406 to 437 only), 25 to 27, 30 (Paragraphs 518 to 520 only) and 37
- h. The Odisha General Financial Rules, Vols. I & II

By Order of the Governor  
SURENDRA KUMAR  
Principal Secretary to Government