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## GENERAL ADMINISTRATION AND PUBLIC GRIEVANCE DEPARTMENT

### NOTIFICATION

The 7th January, 2023

No.742-GAD-FE-OSSC-0012/2022/Gen.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and in supersession of any Rules or Regulation or Orders or Instructions issued in this regard except as respects things done or omitted to be done before such supersession, the Governor of Odisha is pleased to make the following rules to regulate the procedure of recruitment to different posts and services in the State Government, namely:-

**1. Short title and commencement.**--(1) These rules may be called the Combined Higher Secondary (10+2) Level or Equivalent Recruitment Examination for Specialist Posts or Services Rules, 2022.

(2) They shall come into force on the date of their publication in the *Odisha Gazette*.

**2. Definitions.**- In these rules, unless the context otherwise requires,-

- (a) “**Appointing Authority**” means the respective authorities specified in the respective recruitment rules or resolutions of different services or posts;
- (b) “**Commission**” means the Odisha Staff Selection Commission;
- (c) “**Examination**” means the Combined Higher Secondary (10+2) Level or Equivalent Examination for Specialist Posts or Services;
- (d) “**Ex-Servicemen**” means a person as defined in clause (b) of rule 2 of the Odisha Ex-Servicemen (Recruitment to State Civil Services and Posts) Rules, 1985;

- (e) **“Government”** means the Government of Odisha;
- (f) **“Merit List”** means list of successful candidates for each service or post as published and recommended by the Commission;
- (g) **“Persons with Disabilities”** means Persons with Disabilities who have been granted with disability certificate by the Competent Authority as per the provisions of the Right of Persons with Disabilities Act, 2016 ;
- (h) **“Schedule”** means the Schedule appended to these Rules;
- (i) **“Scheduled Castes and Scheduled Tribes”** shall have reference to the Schedule Castes and Scheduled Tribes specified in the Constitution (Scheduled Castes) Orders, 1950 and the Constitution (Scheduled Tribes) Orders, 1950 as the case may be, made under Articles 341 and 342 of the Constitution of India, respectively;
- (j) **“SEBC”** means Socially and Educationally Backward Classes defined as Backward Classes and referred to in clause (a) of section 2 of the Odisha State Commission for Backward Classes Act,1993;
- (k) **“Select List”** means the list of successful candidates in each service or post prepared and sponsored by the Commission and approved by the respective Appointing Authorities;
- (l) **“Sportsmen”** means a person, who has been issued identity card as sportsman by the Director of Sports as per Resolution No.24808/Gen., dated the 18th November 1985 of General Administration and Public Grievances Department, as amended from time to time; and
- (m) **“Year”** means the calendar year.

(2) All other words and expressions used but not specifically defined in these rules unless the context otherwise requires, shall have the same meaning as respectively assigned to them in the Odisha Service Code.

**3. Direct Recruitment.--** Appointment to Services or Posts mentioned in column (2) of the Schedule-I which are required to be filled up by direct recruitment as per the

provisions under the relevant recruitment Rules or Resolutions as mentioned in column (3) thereof, shall notwithstanding anything contrary in such rules or Regulations, be made in order of merit from out of the candidates recommended by the Commission :

Provided that the Government may include any Service or Posts in Schedule-I for regulating direct recruitment to that Service or Posts or exclude any Service or Posts from the Schedule-I by notification in the Odisha Gazette.

**4. Eligibility Criteria for appointment.--** (1) Subject to other provisions of this rule in order to be eligible for appointment a candidate, must,--

- (a) be a citizen of India;
- (b) have minimum educational qualification and experience as prescribed in the relevant Recruitment Rule or Government Resolution noted in Column (3) of the schedule-I;
- (c) have prescribed age in the relevant Recruitment Rule or Government Resolution as noted in schedule-I or as notified by the Government from time to time;
- (d) be able to speak, read and write Odia and must have passed,-
  - (i) Middle School examination with Odia as a language subject; or
  - (ii) Matriculation or equivalent examination with Odia as medium of examination in non - language subject ; or
  - (iii) in Odia as language subject in the final examination of Class - VII or above ; or
  - (iv) a test in Odia in Middle English School Standard conducted by the Board of Secondary Education, Odisha.

(2) A candidate if married must not have more than one spouse living:

Provided that the State Government may, if satisfied that such marriage is permissible under the personal law applicable to such person or there are other grounds for doing so, exempt any person from the operation of this order.

**5. Holding of Examination.--**(1) The concerned Heads of Department or Departments of Government shall intimate each year to the Commission about the vacancy for posts or services mentioned in column (2) of Schedule-I required to be filled up by direct recruitment, also indicating the posts reserved for candidates belonging to the categories of Scheduled Caste, Scheduled Tribe, Socially and Educationally Backward Classes, Ex- Servicemen, Sportsmen, Women and Persons with Disabilities.

(2) The Commission shall on receipt of the vacancy position from the Heads of Department or Department of Government collate the same and invite application from eligible candidates.

(3) The advertisement for examination would usually be issued once in a year, however, on approval of Government, the Commission can issue another advertisement during a year in public interest and conduct examination:

Provided that, on further receipt of intimation from the Requisitioning Authority, Commission may increase or decrease the number of vacant posts as and when required, with due intimation to the candidates by notification.

**6. Scheme of Examination.--** (1) The competitive examination shall consist of three stages namely :-

Stage-I (a) The Preliminary written examination shall be Multiple Choice Questions - 150 Marks. Indicative Syllabus shall be as prescribed in schedule-II appended in the rules.

Stage-II (b) The Main written examination or Technical papers - 200 Marks. There shall be different Technical Paper for different services or posts. However, one Technical Paper may be common to more than one service or post. The candidates shall follow the Indicative Syllabus as prescribed in schedule-II appended in the rules.

Stage-III (c) Certificate Verification.

(2) The Commission is authorized to update or revise or elaborate syllabus of Preliminary Written Examination.

(3) There shall be negative marking for each wrong answer marked by the candidate in Multiple Choice Questions and for each wrong answer 0.25 marks shall be deducted from the marks awarded for correct answers.

(4) The Commission shall prepare a list of candidates who obtains minimum qualifying marks in the Preliminary Examination as fixed by Commission for next stage of Main Written Examination. Different minimum qualifying marks may be fixed for different services or posts, if Technical Paper is different. However, same qualifying marks will be fixed, if Technical Paper is same. Commission may fix different minimum qualifying marks for different category candidates (UR, SC, ST, SEBC etc.). Minimum five times more number of candidates shall be called for Main Written Examination.

(5) Basing on the performance in Main Written Examination or Technical Paper, the candidates shall be shortlisted for document verification.

#### **7. Options, Merit List and Sponsoring of candidates by the Staff Selection**

**Commission.--**(1) Candidate shall specify clearly in his application the service(s) for which he is interested to be considered in order of his preference. Commission will decide whether and till when such preference can be modified. Candidates should give preference only for such post or service for which they are eligible.

(2) Marks obtained in Main Written Examination shall be tabulated for preparing the Combined Merit List. Allotment to post or service shall be made on the basis of merit cum preference. A merit list shall also be prepared for each post or service. A Common Merit List may be prepared for more than one Service or Post, if there is Common Technical Paper for such Service or Post. The names of candidates shall be arranged in the order of merit.

(3) The Commission shall sponsor exactly the same number of candidates as the total number of vacancies notified with it for each service or post.

(4) If enough suitable women candidates are not available, the shortfall can be made up by correspondingly increasing the number of men candidates in that category.

(5) In the event of tie in scores of candidates, merit shall be decided by applying following criteria, namely:-

(a) Marks in Preliminary examination;

(b) Date of birth, with older candidate placed higher; and

(c) Alphabetical order in which the names of the candidate appear.

(6) On acceptance of the list of candidates by the appointing authority the same will become the select list for the purpose of appointment of candidates.

(7) Appointment of candidates from the select list by Appointing Authority shall be made after re-verification of original certificates of his eligibility for the post. This will include certificates of age, caste or category, educational qualifications, certificates of special categories, certificate of experience etc.

(8) The antecedents of the candidates shall be verified soon after their joining the posts in the respective services. In case of receipt of adverse report of antecedents, the person shall be discharged from the service forthwith.

**8. Overriding effect.--** These rules shall have overriding effect on all the recruitment rules or resolutions or executive instructions or orders issued by the Administrative Departments governing the method of recruitment as mentioned in column (3) of schedule-I.

**9. Relaxation.--** When it is considered by the Government, that it is necessary or expedient to do so, it may by order, for reasons to be recorded in writing, relax any of the provisions of these rules in respect of any class or category of persons.

**10. Interpretation.--** If any question arises relating to the interpretations of these rules, it shall be referred to Government in the General Administration & Public Grievance Department for decision.

**SCHEDULE-I****(See rules 3, 4, 5 and 8)**

<b>SL NO</b>	<b>Name of the Post/Department</b>	<b>Recruitment Rules or Resolution or Executive Instruction</b>
<b>(1)</b>	<b>(2)</b>	<b>(3)</b>
(1)	AYUSH Assistant under the Directorate of AYUSH, Health & FW Department.	Odisha AYUSH Assistant (Method of Recruitment and Condition of Services) Rules-2015
(2)	Weaving Supervisor under the Directorate of Textiles. (Handlooms, Textiles & Handicrafts Department)	There are no recruitment rules for the post. The syllabus and the pattern of the examination has not been prescribed. Hence, Odisha Staff Selection Commission shall decide the syllabus and pattern of examination in consultation with the concerned Departments or HoDs by invoking the rule 13 of OSSC Rules, 1993 and its subsequent amendments till date.
(3)	Junior Fisheries Technical Assistant under the Directorate of Fisheries. ( F & ARD Department)	Odisha Subordinate Fisheries services (Method of Recruitment and Condition of Services) Rules -2013
(4)	Soil Conservation Extension worker under the Directorate of Soil Conservation and Watershed Development.	There are no recruitment rules for the post. The syllabus and the pattern of the examination has not been prescribed. Hence, Odisha Staff Selection Commission shall decide the syllabus and pattern of examination in consultation with the concerned Departments or HoDs by invoking the rule 13 of OSSC Rules, 1993 and its subsequent amendments till date.
(5)	Primary Investigator under the Directorate of Textiles.	There are no recruitment rules for the post. The syllabus and the pattern of the examination has not been prescribed. Hence, Odisha Staff Selection Commission shall decide the syllabus and

		pattern of examination in consultation with the concerned Departments or HoDs by invoking the rule 13 of OSSC Rules, 1993 and its subsequent amendments till date.
(6)	Technical Assistant under the Directorate of Textiles.	There are no recruitment rules for the post. The syllabus and the pattern of the examination has not been prescribed. Hence, Odisha Staff Selection Commission shall decide the syllabus and pattern of examination in consultation with the concerned Departments or HoDs by invoking the rule 13 of OSSC Rules, 1993 and its subsequent amendments till date.
(7)	Care Taker under MDRAFM, G.A & P.G. (Rent) Department & Care taker of all other Departments.	There are no recruitment rules for the post. The syllabus and the pattern of the examination has not been prescribed. Hence, Odisha Staff Selection Commission shall decide the syllabus and pattern of examination in consultation with the concerned Departments or HoDs by invoking the rule 13 of OSSC Rules, 1993 and its subsequent amendments till date.
(8)	Staff Nurse-2019, Pharmacist-2019, ECG Technician-2019, X-Ray Technician & ANM-2019 under Directorate of Employees State Insurance Scheme.	There are no recruitment rules for the post. The syllabus and the pattern of the examination has not been prescribed. Hence, Odisha Staff Selection Commission shall decide the syllabus and pattern of examination in consultation with the concerned Departments or HoDs by invoking the rule 13 of OSSC Rules, 1993 and its subsequent amendments till date.
(9)	Vital Statistical Clerk under the Directorate of Public Health, Odisha.	The Odisha Vital Statistics Clerk Service (Method of Recruitment and condition of Service) Rule, 2015



(10)	Amin under the Directorate of Municipal Administration, H & UD Department, EIC (Rural Works), Chief Engineer (Minor Irrigation) and all other Departments appointing State Cadre Posts.	The Odisha Municipal Planning Service (Method of Recruitment and Conditions of Service) Rules, 2017. The Odisha District Revenue Service (Method of Recruitment and Condition of Service) Rules, 1983 and Amendment Rules, 2011.
(11)	Tax & Fee Collector under H & UD Department.	The Odisha Municipal Finance Service (Method of Recruitment and Conditions of Service) Rules, 2017.

## **SCHEDULE –II**

**(See rule-6)**

### **(a) Indicative Syllabus of Preliminary Written Examination**

- (i) Arithmetic – 10th Standard
- (ii) Data Interpretation (Chart, Graph, Table, Data Sufficiency etc.) – 10<sup>th</sup> standard
- (iii) Logical Reasoning and Analytical Ability, General Mental Ability.
- (iv) Current Events of National and International Importance.
- (v) Computer or Internet Awareness.

### **(b) Syllabus for Technical Paper (Main Written Examination)**

**(i)** Syllabus for Technical Paper for the post of AYUSH Assistant under the Directorate of AYUSH will be guided by Odisha AYUSH Assistant (Method of Recruitment and Condition of Services) Rules-2015 {Rule-6 (sub rule-5) Syllabus Specified in APPENDIX}

**(ii)** Syllabus for Technical Paper for remaining services or posts noted below, will be decided by the Commission in consultation with the Appointing Authority or Cadre Controlling Authority. If more than one Appointing Authority are involved, syllabus will be decided by the Commission in consultation with Cadre Controlling Authority. Commission

may decide to have a common Technical Paper for more than one services or posts. Commission can update or revise the syllabus of Technical Paper in consultation with the Appointing Authority or Cadre Controlling Authority from time to time.

- (a) Weaving Supervisor under the Directorate of Textiles. ( Handlooms, Textiles & Handicrafts Department)
- (b) Junior Fisheries Technical Assistant under the Directorate of Fisheries. (Fisheries & ARD Department)
- (c) Soil Conservation Extension worker under the Directorate of Soil Conservation and Watershed Development.
- (d) Primary Investigator under the Directorate of Textiles.
- (e) Technical Assistant under the Directorate of Textiles.
- (f) Care Taker under MDRAFM, G.A & PG (Rent) Department & Caretaker of all other Departments.
- (g) Staff Nurse-2019, Pharmacist-2019, ECG Technician-2019, X-ray Technician & ANM-2019 under the Directorate of Employees State Insurance Scheme.
- (h) Vital Statistical Clerk under the Directorate of Public Health, Odisha.
- (i) Amin under the Directorate of Municipal Administration, H & UD Department, EIC (Rural Works), Chief Engineer (Minor Irrigation) and all other Departments appointing State Cadre Posts.
- (j) Tax & Fee Collector under H & UD Department.

By Order of the Governor  
SURENDRA KUMAR  
Additional Chief Secretary to Government