

The Odisha Gazette

EXTRAORDINARY
PUBLISHED BY AUTHORITY

No. 1393 CUTTACK, TUESDAY, JUNE 27, 2023/ASADHA 6, 1945

ELECTRONICS & INFORMATION TECHNOLOGY DEPARTMENT

NOTIFICATION

No. 2657—EIT-SCH-I-MISC-0001/2023-E&IT

The 22nd June 2023

Sub: Operational Guidelines for Data Center Policy 2022

Table of Contents

Sl. No.	Content	Page No
1	Preface	2
2	Short Title	3
3	Extent	3
4	Commencement	3
5	Eligibility	3
6	Incentives	4-17
7	Application Procedure & Evaluation	17
8	Rejection of Application	18
9	Re-Application	18
10	Disbursement of Incentive	18
11	Monitoring	18
12	Recovery	18
13	Operational Guidelines Amendment	19
14	Declaration	19
15	Annexure-I to Annexure-XV	20-45

1. Preface

The Odisha Data Center Policy-2022 attempts to put in place a conducive environment for investment through strategic initiatives, concessions and facilitation so that Odisha could capitalize on the growth opportunities in the IT/ITeS sector and eventually emerge as one of the leading states. The policy also aims at encouraging the young talent pool to acquire higher degree of employability skills in the knowledge economy.

Infrastructure

Government Notified Towers:

- Fortune Tower: State-of-the-art incubation center with modular spaces on rent/long term lease.
- IDCO Tower: Centrally located, 11 storied Business Park.
- IDCO Tower 2000
- IDCO Tower 2010
- OCAC Tower
- STPI Tower
- Raj Mahal NLCP
- Sahid Nagar NLCP
- ICOMC Tower

STPI Centers

- Presently, 4 STPI centres are operating in Odisha that are located at Bhubaneswar, Rourkela, Berhampur and Balasore.
- There are plan for setting up another 4 STPI centers at Angul, Jajpur, Koraput (Jeypore) and Samabalpur.

Industrial Estates

- Info Valley: Located at Harapur, Gaudakasipur and Durgapur village of Khurda District in Odisha. The site is a part of the overall Info Valley project developed by IDCO. The total area under Info Valley consist of 2 major clusters :
- IT SEZ (for Export oriented IT Companies) covering 262 acres
- EMC Cluster (for ESDM Companies) covering 203.37 acres

- Info City: Spread over more than 300 acres comprising of 150 acres SE2 and 100 acres IT Park integrated with modern facilities including 9- hole golf course.

Incubation Centers

- OCAC Incubation Centre
- OSTPI Incubation Centre
- ESDM Incubation Centre at STPI Gothapatna

Labs

- ◆ Characterization Lab at IIIT for testing of Chips
- ◆ FAB Lab for young entrepreneurs/Startups

Single Window Clearance System

- The Odisha Computer Applications Centre (OCAC) is the Nodal Agency for implementation of the Odisha Data Centre Policy. The Odisha Computer Applications Centre (OCAC) is responsible for monitoring the progress of various activities under this Policy.
- The Government of Odisha has developed the online Single Window Portal, GOSWIFT i.e. Government of Odisha - Single Window for Investor Facilitation and Tracking. The portal is a "One-stop Solution" for information on clearances required: land banks available; application, payment, tracking & approval of G2B services; risk-based synchronized inspection by regulatory agencies; incentive administration; post land allotment services and grievance redressal.

The URL of the portal is (<https://investodisha.gov.in/goswift/Login.aspx>)

- 2. Short Title** – Operational Guidelines for Incentives under provisions of Odisha State Data Centre Policy, 2022.
- 3. Extent** – It shall extend to the whole of the State of Odisha.
- 4. Commencement** – This Operational Guideline shall come into force on such date as Notified by the Government of Odisha.
- 5. Eligibility** –
 - a) New Units (excluding startups). New unit means a unit which commences commercial operation / service during the operative period of Odisha State Data Centre Policy, 2022 with due acknowledgement of competent authority.

- b) Units for which any package of incentives has already been sanctioned under earlier policies shall not be eligible to avail incentives under Odisha State Data Centre Policy, 2022.
- c) All required documents to operate the unit shall be valid on the date of application for availing this incentive.
- d) The applicable incentive shall not be sanctioned and disbursed if the industrial unit is found closed or has gone out of operation / Service.
- e) Two or more companies, having the same registered office or the same senior leadership team (Managing Director / Partner / CXO / Proprietor / Stakeholder), will not be considered separately for evaluation and approval of application for reimbursement if they are having separate application for any incentive.
- f) Units seeking to avail incentives/support under Odisha Data Centre Policy- 2022, shall be under obligation not to claim similar incentives / concession / support under any other Scheme of the State Government.
- g) Units must hire interns during the period of assistance (exemption / reimbursement). At the time of filing for the incentive, after commencement of commercial production, the unit must have trained interns for a period of not less than 6 months during the policy period. Reimbursement for one intern shall be made only for a maximum duration of 6 months. This mechanism of hiring interns will be different and in addition to the scheme of Apprenticeship by Government of India, if applicable.
- h) Companies/units those who get benefit from the Odisha Data Centre Policy-2022 will not get benefit from IPR in force for the same set of incentives and vice - versa.

6. Incentives Data Center Policy 2022:

6.1. Exemption of Stamp Duty, Conversion Charges and Building Fee Subsidy (Clause No. 13.1. of Odisha State Data Centre Policy 2022).

A. Terms and Expressions–

- a) Concessional rate connotes the rate as mentioned in the Industry Promotion Resolution-2015(IPR-2015-clause 5.4.1), of Industries Department, Govt. of Odisha.
- b) Stamp Duty as prescribed in the instrument chargeable with duty U/S-3 of Indian Stamp Act, 1899 (Odisha Amendment Rule -1952 and onwards)
- c) Conversion fee (premium) means the change of status of land for non-agricultural use as per Orissa Land Reforms Act, 1960, U/S-8-A.
- d) Agricultural Use: means the land used for the purpose of cultivation or any other purpose where such is ancillary to agriculture as mentioned in The Orissa Land Reforms Act, 1960, U/S-(2)-(1)
- e) Industrial use means land used for establishment of IT Industries referred to Industrial Policy Resolution-2015 and subsequent amendments.

- f) The reimbursement of conversion charges shall be provided one-time for the conversion of land from agricultural use to Industrial use for the first transaction.
- g) Second transaction exemption for stamp duty, as mentioned under policy provisions, connotes that for expansion of the unit, any additional land allotted from Government (IDCO), unit shall be eligible for 50% exemption of the stamp duty.
- h) Conversion Fee under the provisions of Odisha Data Centre Policy – 2022 is reimbursable to all eligible Companies.
- i) The reimbursement of conversion charges shall be provided one-time for the conversion of land from agricultural use to Industrial use.
- j) Building fee and plan approval cost as prescribed in Odisha Development Authority Act-1982.
- k) Terms and expressions used in this operational guideline, but not specifically defined/explained here shall have the same meaning as in Odisha State Data Centre Policy, 2022

B.1 Checklist of Documents to avail Reimbursement of Conversion Charges

Sl. No.	Documents Required
1.	Duly filled Prescribed Application Form as at - Annexure-IV (A)
2.	Copy of land documents / records
3.	Copy of Land Conversion Order issued by the Revenue Department
4.	Copy of receipt / challan as proof of payment made towards land conversion charges
5.	Copy of Detailed Project Report duly signed by the promoter.
6.	Proof of Payment (Net Banking / NEFT / RTGS / DD / Cheque) highlighting all incurred expenses towards land conversion charges

B.2 Checklist of Documents to avail Building Fee Subsidy–

Sl. No.	Documents Required
1	Duly filled Prescribed Application Form as at Annexure IV(B)
2	Copy of receipt / challan associated with Building Fees / Building Plan Approval Cost
3	Proof of Payment (Net Banking / NEFT / RTGS / DD / Cheque) highlighting all incurred expenses associated with Building Fees / Building Plan Approval cost

6.2. Reimbursement of Data Center Park Incentive (Clause No. 13.1.2 of Odisha State Data Centre Policy 2022)

A. Terms and Expressions –

- a) The incentives/benefits can be availed by a park developer only after the proposed/developed park has been notified as a Data Center Park by the Electronic & Information Technology Department, Government of Odisha.
- b) The land will be provided in concessional rate by Industrial Developmental Cooperation (IDCO) to data center units as mentioned in the Industry Promotion Resolution-2015 (IPR-2015-clause 5.4.1), of Industries Department, Govt. of Odisha.
- c) Stamp Duty as prescribed in the instrument chargeable with duty U/S-3 of Indian Stamp Act, 1899 (Odisha Amendment Rule -1952 and onwards)
- d) Conversion fee (premium) means the change of status of land for non- agricultural use as per Orissa Land Reforms Act, 1960, U/S-8-A.
- e) Agricultural use means the land used for the purpose of cultivation or any other purpose where such is ancillary to agriculture as mentioned in The Orissa Land Reforms Act, 1960 , U/S-(2)-(1)
- f) Industrial use means land used for establishment of IT Industries referred to Industrial Policy Resolution-2015 and subsequent amendments.
- g) The reimbursement of conversion charges shall be provided one-time for the conversion of land from agricultural use to Industrial use.
- h) Electricity duty refers to IPR-2015(Para 5.4.4(a),(b)&(c))
- i) Fixed Capital Investment herein includes Building, Plant & Machinery, Computer Hardware, Software tools, Electrical & Networking Equipment, Internal Road, Water, Power and Other Common Facilities.
- j) Investment for purchase of land, project report charges, consultant charges, transportation charges, port handling charges, insurance charges and labour cost will be excluded from computation of Total Fixed Capital Investment.
- k) The claim for reimbursement of cost of Energy Audit shall not include / cover cost of electrical assets, i.e., acquisition of energy saving equipment, new installations, remodeling, up gradation of existing machineries, replacement of obsolete machineries, or any equipment as notified by electrical authority concerned.
- l) The entity for which the company is seeking capital investment subsidy reimbursement shall have a direct relevance on the operation process.

- m) The interest subsidy will be given in the form of reimbursement of the interest paid on term loan availed by the company from public financial institutions / banks. In case the rate of interest is less than 5 percent, then reimbursement will be limited to the actual rate of interest and not 5 percent.
- n) This reimbursement to the unit shall not include penal interest, liquidated damages etc. paid to the financial institutions / banks.
- o) Anchor unit connotes the unit with minimum employment of 100 employees and minimum investment of 50cr in the sub-divisions of the industrially backward district/location where no industrial enterprises with similar investment of 50cr or above exist at present.
- p) Terms and expressions used in this operational guideline, but not specifically defined/explained here shall have the same meaning as in Odisha Data Center Policy 2022.

B. Checklist of Documents for Data Center Park–

Sl. No.	Documents Required
1	Duly filled Prescribed Application Form as at Annexure-V
2	Expenditure towards establishment of Solar Power Unit
3	Copy of the DPR signed by the promoter
4	Copies of all invoices / receipts relevant to the Claims
5	Proof of Payment (Net Banking / NEFT / RTGS / DD / Cheque) highlighting all incurred expenses

6.3. Reimbursement of Fixed Capital Investment (Clause No. 13.1.3 of Odisha State Data Centre Policy 2022)

A. Terms and Expressions –

- a) Capital Investment herein refers to Building, Computer Hardware, Software tools, Electrical & Networking Equipment and other fixed assets.
- b) Investment for purchase of land, project report charges, consultant charges, transportation charges, port handling charges, insurance charges and labour cost will be excluded from computation of Total Fixed Capital Investment.
- c) The entity for which the company is seeking capital investment subsidy reimbursement shall have a direct relevance on the operation process.
- d) Terms and expressions used in this operational guideline, but not specifically defined/explained here shall have the same meaning as in Odisha State Data Centre Policy 2022.

B. Checklist of Documents to avail Investment Subsidy

Sl. No.	Documents Required
1	Duly filled Prescribed Application Form as at Annexure VI
2	Copy of the DPR signed by the promoter
3	Copies of all invoices / receipts relevant to the investments
4	Proof of Payment (Net Banking / NEFT / RTGS / DD / Cheque) highlighting all incurred expenses towards Capital Investment
5	Term Loan Sanction Letter from Banks / Financial Institutions
6	Bank Statement on release of Term Loan
7	Chartered Accountant Certified copy of Statement on Expenditure Incurred under Capital Investment in Annexure VI-A

6.4 Reimbursement for Power Incentives (Clause No.13.1.4 of Odisha State Data Centre Policy 2022)

A. Terms and Expressions –

- a) The claim for reimbursement of cost of Energy Audit shall not include / cover cost of electrical assets, i.e., acquisition of energy saving equipment, new installations, remodeling, upgradation of existing machineries, replacement of obsolete machineries, or any equipment as notified by electrical authority concerned.
- b) In case an Industry / Enterprise purchases an existing building with land, through either lease or outright sale, equipped with prior power connectivity, the unit will not be entitled for any power tariff subsidy reimbursement if the power connection is in the original Industry / Enterprise name and the earlier unit has already availed any power incentive. However, if the Industry / Enterprise transfers the power connection in the name of the present enterprise they are entitled for power cost reimbursement provided they install new plant and machinery.
- c) Energy Audit is the audit conducted by the Electrical Inspector
- d) Transmission and Wheeling charges here connotes the fees paid to Transport Electricity from the captive plant to the Data Center
- e) Captive renewable plant connotes the power plant setup by data center unit for its self-consumption.
- f) Units shall engage Energy Auditors accredited by Bureau of Energy Efficiency, Government of India or State Level Energy Regulatory Body.
- g) Terms and expressions used in this operational guideline, but not specifically defined here shall have the same meaning as in Odisha State Data Centre Policy, 2022 and the prevailing IPR.

B. Checklist of Documents to avail Power Incentives

Sl. No.	Documents Required
1	Duly filled Application Form for the applicable Power Incentive (as applicable) : Annexure-VIIA: Application Form for Power Tariff Reimbursement Annexure-VIIB: Application Form for Reimbursement of Energy Audit Fee
2	Copy of the power sanction letter
3	Copies of the electricity bills for the period for which reimbursement is being claimed.
4	Copies of the Energy Audit Certificate (as applicable)
5	Copies of the Energy Audit Certification Fee receipt (as applicable)
6	Documents related to details of Accreditation of Energy Audit Agency (if applying for Energy Audit Fee Reimbursement)

6.5. Reimbursement of SGST (Clause No. 13.1.5 of Odisha State Data Centre Policy 2022)

A. Terms and Expressions

- a) "Input Tax Credit" in relation to any tax period means the setting off of the amount of Input Tax or part thereof under section 41 of the OGST Act, 2017 by a registered person.
- b) "Output Tax" – in relation to any tax period means the tax leviable and payable under section 43 of the OGST Act, 2017 in respect of sale of any taxable finished goods manufactured by a registered person in the course of his business but excludes tax payable by him on reverse charge basis.
- c) The 100% FCI limit mentioned under policy provisions for reimbursement of the state component of GST shall be considered in a tapered manner. For reimbursement of GST for 7 years from the date of commencement of operation – 1st year – 25%, 2nd year – 20%, 3rd year – 15%, 4th year – 15%, 5th year – 10%, 6th year – 10% and 7th year – 5%.
- d) Only the state component in the net GST paid shall be reimbursed.

- e) Fixed Capital Investment herein includes Building, Plant & Machinery, Computer Hardware, Software tools, Electrical & Networking Equipment, and other fixed assets. Land, working capital and consultant charges are to be excluded in the computation of the FCI.
- f) Terms and expressions used in this operational guideline, but not specifically defined/explained here shall have the same meaning as in Odisha State Data Centre Policy, 2022.

B. Checklist of Documents to avail Reimbursement of Tax (SGST)

Sl. No.	Documents Required
1	Duly filled Prescribed Application Form as at Annexure-VIII
2	Copy of GST Registration Certificate
3	Copies of the GST return (GSTR-3B, GSTR-4 or as the case may be) for the reimbursement claim period
4	Copies of the GSTR Payment Receipts / Payment Challan (Net Banking / NEFT / RTGS / DD / Cheque No. / Over the Counter (cash))
5	CA certified copy of the total amount incurred against Fixed Capital Investment (FCI) along with break-up of various components
6	Proof of Fixed Capital Investment (Purchase Order Copy, Invoice, Delivery Receipt etc.)

6.6. Reimbursement for Internet Bandwidth Subsidy (Clause No. 13.1.6 Odisha State Data Centre Policy 2022)

A. Terms and Expressions –

- a) This will be reimbursed against actual bills/utilizations and payment receipts by the Data Centre units for 3 years from the date of commencement of operation.
- b) Actual bill means the bill provided by the service providers against the internet bandwidth / lease line / fiber connectivity charges subject to maximum limit mentioned in the policy. The one time installation cost for internet is not covered under the reimbursement.
- c) Terms and expressions used in this operational guideline, but not specifically defined/explained here shall have the same meaning as in Odisha State Data Centre Policy 2022.

B. Checklist of Documents to avail Internet Bandwidth Subsidy

Sl. No.	Documents Required
1	Duly filled Prescribed Application Form as at in Annexure –IX
2	Bill of Internet bandwidth/leased line/Fiber Connectivity Service provider
3	Receipts of payments of Internet bandwidth/leased line bill

6.7. Reimbursement for Recruitment Assistance (Clause No. 13.1.7. Para 1 of Odisha State Data Centre Policy 2022)

A. Terms and Expressions-

- a) The employees of a unit shall not be associated in any form, either directly or indirectly, in any other unit / industry / service sector against whom the incentives are being claimed.
- b) Recruitment Assistance in a specific year will be provided only for net positions created over the previous year. The disbursed recruitment assistance incentive will be as per the category of the employees (general male or SC / ST / Disabled / Woman) hired for each of those newly created positions.
- c) The unit must provide proof that the new positions for which recruitment assistance is being availed are in addition to the pre-existing positions and provide details of the employees hired for those new positions.
- d) Positions for which assistance has already been availed previously will not be eligible for reimbursement even if a new employee is recruited for them.
- e) This incentive is only applicable for Odisha domiciled employees on direct payroll of the company for 3 years.
- f) The assistance will be in the form of reimbursement.
- g) Terms and expressions used in this operational guideline, but not specifically defined/explained here shall have the same meaning as in Odisha State Data Centre Policy, 2022.

B. Checklist of Documents to avail Reimbursement for Recruitment Assistance

Sl. No.	Documents Required
1	Duly filled Prescribed Application Form as at Annexure-X
2	Proof of Domicile from competent authority for each eligible employee
3	Labor Commission Verification Report

4	Copy of SC / ST / Disability certificates of employees (where applicable)
5	EPF / ESI return sheet for all employees
6	Acquittance Roll
7	Proof of Disability of the Entrepreneur (if applicable and applying for Recruitment Assistance incentive under Clause No. 13.1.7.1 of Odisha State Data Centre Policy 2022)

6.8 Reimbursement for Skill Gap Training Assistance (Clause No. 13.1.7.-Para2 of Odisha State Data Centre Policy 2022)

A. Terms and Expressions –

- a) This incentive is only applicable for Odisha domiciled employees on direct payroll of the company.
- b) Professional trainings that improve the industry relevant skill set of the employee shall be eligible for reimbursement under this incentive.
- c) All relevant expenses incurred in the course of obtaining training with necessary certification from a nationally / internationally recognized institutes shall be eligible for reimbursement up to the maximum limit mentioned under the policy provisions.
- d) This shall include application and/or enrollment fee, processing charges, examination / evaluation / assessment fee, certificate issuing charges, any other cost paid to the training institute, and transportation and accommodation charges.
- e) The employees of a unit against whom the incentives are being claimed shall not be associated in any form, either directly or indirectly, in any other unit / industry / service sector.
- f) The assistance will be in the form of reimbursement.
- g) Terms and expressions used in this operational guideline, but not specifically defined/explained here shall have the same meaning as in Odisha State Data Centre Policy, 2022.

B. Checklist of Documents to avail Reimbursement for Skill Gap Training Assistance.

Sl. No.	Documents Required
1	Duly filled Prescribed Application Form as at Annexure XI
2	Self-declaration on the name and address of the Accredited Agency(ies) from where employee(s) have received their certification

3	Copy of the certificate awarded / issued by recognized institute for each employee for whom reimbursement is being claimed
4	Certificate from HR on the number and details of the employees who received certification under this particular application (like Employee ID, Date of Joining, Designation, PF/EPF Account No., UAN No. etc.), Proof of PF / ESI payment for each employee who received training in the period of claim
5	Copy of bills / receipts related to payment made for each certification (or renewal)
6	CA certificate on the total expenses incurred in certification of the employees along with breakup of different component (e.g., cost for different certifications/renewal) for each type of certification.
7	Proof of payment (Net Banking / NEFT / RTGS / DD / Cheque) highlighting all incurred expenses for certification

6.9 Reimbursement for Skill Certifications Reimbursement (Clause No. 13.1.7-Para 5 of Odisha State Data Centre Policy 2022)

A. Terms and Expressions –

- a) Skill Certification fee herein includes application and/or enrollment fee, processing charges, examination / evaluation / assessment fee, certificate issuing charges, any other cost paid to the competent registering authority or accredited agency pertaining to Data Center Unit.
- b) This incentive is only applicable for employees on direct payroll of the company in the form of reimbursement.
- c) The reimbursement is applicable for both first time certifications as well as for subsequent renewal or recertification.
- d) If the same employee does multiple certifications in the eligible categories, as per the business need of the unit, during the operative period of this policy, the unit can avail reimbursement for all such certifications of that employee subject to the annual amount limit specified under Policy Provisions.
- e) The employees of a unit against whom the incentives are being claimed shall not be associated in any form, either directly or indirectly, in any other unit/ industry / service sector.
- f) Terms and expressions used in this operational guideline, but not specifically defined/explained here shall have the same meaning as in Odisha State Data Centre Policy 2022.

B. Checklist of Documents to avail Skill Certifications Reimbursement

Sl. No.	Documents Required
1	Duly filled Prescribed Application Form as at Annexure XII
2	Self-declaration on the name and address of the Accredited Agency(ies) from where employee(s) have received their certification
3	Copy of the certificate awarded / issued by recognized institute for each employee for whom reimbursement is being claimed
4	Certificate from HR on the number and details of the employees who received certification under this particular application (like Employee ID, Date of Joining, Designation, PF/EPF Account No., UAN No. etc.), Proof of PF / ESI payment for each employee who received training in the period of claim
5	Copy of bills / receipts related to payment made for each certification (or renewal)
6	CA certificate on the total expenses incurred in certification of the employees along with breakup of different component (e.g., cost for different certifications/renewal) for each type of certification.
7	Proof of Payment (Net Banking / NEFT / RTGS / DD / Cheque) highlighting all incurred expenses for certification

6.10 Reimbursement for Intern Stipend Reimbursement (Clause No. 13.1.7.Para-7 of Odisha State Data Centre Policy 2022)

A. Terms and Expressions –

- a) At the time of filing for the incentive, after commencement of commercial operation, the unit must have trained interns for a period of not less than 6 months during the policy period. Reimbursement for one intern shall be made only for a maximum duration of 6 months.
- b) Interns can only be taken for skilled professions as categorized by Labor Commission of Labor and ESI Department, Government of Odisha or the respective bodies of Government of India.
- c) The stipend payable to each intern for which incentive is being claimed shall not be less than the amount prescribed under the Minimum Wages Act.
- d) Interns inducted under the Scheme of Apprenticeship of Government of India are not entitled for reimbursement of further incentive under this incentive.
- e) Terms and expressions used in this operational guideline, but not specifically defined/explained here, shall have the same meaning as in Odisha State Data Centre Policy, 2022.

B. Checklist of Documents to avail Skill Certifications Reimbursement.

Sl. No.	Documents Required
1	Duly filled Prescribed Application Form as at Annexure XIII
2	Selection letter of the intern(s) indicating from where or the scheme through which a specific intern has been hired- (SDTE / OSDA / others etc.)
3	Internship completion certificate for each intern issued by the company
4	Certificate from HR with details of each intern for whom reimbursement is being claimed (name, Aadhar number, mode of selection / sponsorship, duration of internship with start and end date, college / ITI / institute, monthly stipend and total stipend paid, percentage of stipend eligible for reimbursement, etc.)
5	Proof of payment Made (Net Banking / NEFT / RTGS / DD / Cheque) highlighting all incurred expenses towards intern stipend

6.11 Reimbursement for Reimbursement of EPF and ESI (Clause No. 13.1.8 of Odisha State Data Centre Policy 2022)

A. Terms and Expressions –

- a) The assistance will be applicable for Odisha Domicile of employees in the form of reimbursement.
- b) Terms and expressions used in this operational guideline, but not specifically defined/explained here shall have the same meaning as in Odisha State Data Centre Policy, 2022.

B. Checklist of Documents to avail Reimbursement of EPF and ESI

Sl. No.	Documents Required
1	Duly filled Prescribed Application Form as at Annexure XIV
2	Certificate from HR that is certified by a Chartered Accountant on the number and details of the permanent employees (like Employee ID, Date of Joining, Designation, PF/EPF Account No., PF/ESI contribution, UAN No. etc.) for whom employer's contribution has been made in the period of application
3	Copy of return filed with EPFO / ESCI in respect of employees directly employed by the company.
4	Copies of Challan / receipt for EPF and / or ESI contribution amount claimed
5	Proof of Odisha Domicile of employees (where applicable)

6	Self-Declaration Certificate that the unit is established in a non-BDA area (if applicable)
7	Details of Employer's Registration No and Date with ESI/EPF authority

6.11.1. Reimbursement of Cleaner / Greener Production Measures (Green and Self-Power Generating) (Clause No. 13.1.9 of Odisha State Data Centre Policy 2022)

A. Terms and Expressions –

- a) Adoption of any cleaner / greener production process by a unit that receives certification for the process by an accredited certifying agency shall be eligible for reimbursement.
- b) This shall cover reimbursement for cleaner / greener production measures such as power generation through setting-up of a solar power generation plant and other eco-friendly production measures such as setting-up of an Effluent Treatment Plan (ETP).
- c) Terms and expressions used in this operational guideline, but not specifically defined/explained here shall have the same meaning as in Odisha State Data Centre Policy, 2022.

B. Checklist of Documents to avail Cleaner / Greener Production Measures Incentive (Green and Self-Power Generating)

Sl. No.	Documents Required
1	Duly filled Prescribed Application Form as at Annexure XV
2	Letter by a Financial Institution certifying the investment on cleaner / greener production measures / Chartered Accountant Certificate for self- financed cases
3	Chartered Engineer / Architect Certificate on the cleaner / greener production measures adopted.
4	Environment Management Plan
5	Certification for Adoption of Cleaner / Greener Production Measure by an Accredited Certifying Agency / State Pollution Control Board
6	Clearance from Odisha State Pollution Control Board
7	Copy of all applicable expense invoices and receipts
8	Proof of Payment Made (Net Banking / NEFT / RTGS / DD / Cheque) highlighting all incurred expenses for cleaner / greener production Measures

6.11.2. Reimbursement of Tailor Made Package (Clause No. 13.1.10 of Data Center Policy 2022)

A. Terms and Expressions

- a) The mega Data Center investment means an investment more than Rs. 500 Cr or employment opportunity of 1000 (90% in core area) or above.

7. Application Procedure & Evaluation

- Units satisfying the eligibility criteria shall submit the documents mentioned in the Checklists to avail reimbursement.
- Copies of the documents submitted should be self-certified by the Proprietor / Managing Partner / Managing Director / Authorized Signatory.
- On receipt of application at OCAC, the acknowledgement as prescribed at Annexure-III shall be dispatched to the applicant / applicant unit duly signed by the authorized officer, on the day of receipt.
- OCAC will check the eligibility and determine the applicability in each case within a maximum of 28 days' time (a day refers to a working day). All the documents submitted by the units shall be physically verified against the original by OCAC.
- An Apex Committee under the chairmanship of Principal Secretary, E&IT Department shall be constituted to examine all the incentive/ subsidy claims for approval / sanction / rejection. This committee would also have members from other relevant stakeholder departments and organizations.
- The Committee is the Competent Authority to go into merits of each case to decide whether the applicant qualifies for grant of the incentive / subsidy and will determine the quantum of incentive / subsidy admissible and sanction any incentive / subsidy claims of eligible units. The Committee may recommend / approve / reject / defer any application for incentives / subsidy at its Sole Discretion.
- The disbursement of the incentives will be carried out in accordance with the chronological order of approved claims.
- OCAC will act as the nodal agency during the entire process to respond to any queries or address any grievances from the applicants.

8. Rejection

In case of rejection of application, the reasons with detailed explanation / justification shall be communicated to the applicant unit

9. Re-Application

After fulfilling the criteria or requirement as per the rejection details, the company can reapply for the incentive within six (6) months from the date of rejection along with the reference of earlier application.

10. Disbursement

After the approval / sanction by the apex committee, the disbursement of sanctioned amount for reimbursement of subsidy shall be credited to the company's bank account.

11. Monitoring

A periodic monitoring by OCAC will be administered to track the operations of the unit either by in-premise physical verification or review of related documents received physically or in an electronic format. If any unit is found to be deliberately furnishing wrong / false information, incentives provided shall be withdrawn.

12. Recovery

The amount disbursed towards reimbursement shall be recovered with penalty, as per the prevailing rate of interest per annum, from the date from which the subsidy is availed under the following circumstances:

- If the information furnished is found to be false / incorrect / misleading or misrepresented and there has been suppression of facts or disbursement in excess of the amount actually admissible, for whatever reason.
- If the unit goes out of operation for a period exceeding six months at a time for any reasons other than labor issues, want of electrical power and / or network connectivity or for reasons beyond the control of entrepreneur / management during the period of incentives.

Further, the entrepreneurs shall give an undertaking that without prior approval of the Principal Secretary, E & IT department / Chairman OCAC, they will not change the location of the whole or any part of the unit or affect any substantial change in the project / close the unit within a period of 5 years from the disbursement of the incentives.

13. Operational Guidelines Amendment

Electronics & Information Technology Department (E&IT), Govt. of Odisha shall be the competent authority to review and make necessary amendment in the operational guidelines from time to time.

14. Declaration

The interpretation of any clause/or dispute relating to operation of any provision under this Operational Guideline shall have to be referred to E&IT Department for clarification and decision to this effect of the Department is final and binding.

By order of the Governor
MANOJ KUMAR MISHRA
Principal Secretary to Government

Company Information Form			
Sl.No	Parameters	Value	
1.	Detail of the Registered Unit / Company		
	Name of The Company		
	Date of Incorporation		
	Name of Managing Director / CEO		
	Name of Director(s)	a. b. c. d.	
2.	GSTIN Registration Number		
3.	Organization PAN Number		
4.	Registered With (Please mark as applicable)	a. ROC b. DIC c. MSME d. STPI e. Others (Please Specify)	
5.	Address of Company		
	Address of Registered Office	Plot / Survey No.	
		Street / Village Name	
		City / Town	
		District	
		Mandal	
		Pin Code	
	Authorized Contact Person & Designation		
	Mobile No.		
	Email ID		
	Office Telephone No.		

6.	Constitution of the Organization (Please select as applicable)	
	Proprietorship	
	Partnership	
	Pvt. Ltd.	
	Ltd.	
	LLP	
	Others (Pl. Specify)	
7.	Type of Organization (Please select as applicable)	
	Startup	
	Data Centre	
	ESDM Companies	
	R&D / Innovation Companies	
	Engineering Services	
	BPO/KPO	
	IT/ITES Service / Product Company	
	Others (Pl. Specify)	
8.	Location & Space of Operation in Odisha (Please mark & specify with the corresponding office / manufacturing space in sq. ft.)	Location _____
	Govt. EMC Park	
	Govt. IT Park	
	SEZ	
	STPI	
	Incubation Center	
	Own Building	
	Other Private IT / EMC Park	
9.	Categories under which incentives are applied for (Pl. mark as applicable)	
	SME & Mid-Scale Company	
	Large Project	
	Mega Project	
	R&D / Innovation Company	
	Women Entrepreneur	
	SC / ST / Disable Entrepreneur (*Attach certificate as a proof)	
	Industrial Backward Areas	
	CoE Projects	

10.	Type of Unit	
	New	
	Expansion	
	Modernization	
	Diversification	
11.	Date of Commencement of Production (*Date of Commencement of Production is the date of First Sale Bill / Invoice)	
12.	Existing Investment Amount (in case of expansion / modernization)(*if applicable)	
13.	Break-up of Capital Investment made in Project	
	Expenditure on Land (Freehold / lease hold)	Total Investment on Land (in Rs.)
		Total Area (In Sq. meter):
	Stamp Duty Charges	
	Registration Charges	
	Land Conversion Fee (if applicable)	
	Capital Expenditure on Plant and Machinery & Equipment	
	Building & Civil Work(*excluding residential quarters / guest houses)	Rs.
	Plant & Machinery (New) (*excluding technical knowhow, engineering fees, feasibility study etc.)	Rs.
	Refurbished Plant and Machinery	Rs.
	R&D	Rs.
	Utilities	Rs.
	Transfer of Technology	Rs.
	Other Fixed Assets(*Specify)	Rs.
	Total Eligible Capital Investment on Building, Plant & Machinery	Rs.

14.	Total Employment Generation									
	Total Employee Strength									
	Full time Employee									
	Employees on Contract basis									
	Others (if any)									
15.	Employment Information (Full-Time Employees)									
	Employment Category	Male (No)				Female (No)				Total Employees (No's)
		Gen	SC	ST	Disa bled	Gen	SC	ST	Disabl ed	
	Management									
	Technical									
	Non- Technical									
	Other Support Staff									
16.	Proposed Product / Services to be offered									
	Line of Activity	Production (in Units)				Annual Capacity (in Units)		Value (in Rs. Lakhs)		
17.	Performance Last three financial years (in Rs. Lakhs) (if period of operation is less than 3 years then of the period till date of application)									
	Year				1 st Year	2 nd Year		3 rd Year		
	Export Turnover									
	Domestic Turnover									
	Total Turnover									
	*Provide Audited Annual Report/Audited P&L Statement and Balance Sheet				Attachment 1	Attachment 2		Attachment 3		

18.	Project Financing Details	
	Equity Investment (in Rs. Lakhs)	
	Term Loan from Scheduled Bank /Financial Institution (in Rs. Lakhs)	
19.	Details of Term Loan sanctioned (if any)	
	Name of financial Institution(s) / Bank(s)	a. b. c.
	Amount of Term Loan sanctioned	Rs.
	Rate of Interest (in %)	
	Date of Term Loan sanctioned	
	Tenure for Term Loan(*No. of months)	
20.	GST Return Details for the First Month / Quarter of Production	
	Date of First Sales Bill	
	Date of Return Filing	
	Net SGST Paid (in Rs.)	
	Payment Receipt Number	
<p>I / We hereby certify that the particulars given above for the purpose of sanction of Subsidy from the Government of Odisha are, to the best of my/our knowledge and belief, true and correct.</p> <p>Signature(s)</p> <p>Name and Designation of the Proprietor/ Managing Partner/ Managing Director/ Authorized Person in full and on behalf of</p> <p>M/s _____ Date:</p> <p>Place:</p>		

Letter of Undertaking

From

M/s. _____

At/PO _____

Dist. _____

- 1) I / We hereby confirm that this application for reimbursement of subsidy is on the basis of the investment made or cost incurred by M/s. _____ on account of various incentives under this application in the state of Odisha in or after DATE MONTH, YEAR for an amount of Rs. _____ (in words only).
- 2) I / We shall abide by the term and conditions prescribed under the provisions of Odisha Data Center Policy, 2022 and its operational guidelines.
- 3) I / We shall repay the Subsidy received against this application or any part thereof with penal interest as decided by the authority:
 - a) If the information stated in the application & supporting documents is found to be false / incorrect / misleading / misrepresented and there has been suppression of facts / material or if found to have been disbursed in excess of the amount actually admissible for whatsoever reason.
 - b) If the unit goes out of production or commercial operation for a period exceeding six months at a time for any reason other than labor issues, want to electric power and/or network communication or for reasons beyond the control of entrepreneur / management during the period of incentives.
- 4) This unit has not applied/availed reimbursement for subsidy on any of incentives applied through this application letter earlier under any other scheme of the State Government or any Financial Institution(s).
- 5) I / We shall furnish audited financial statement and other periodical statement of this organization for each financial year to OCAC during the period of availing incentives.

Signature of the Proprietor / Managing Partner / Managing Director / Authorized Signatory of M/s. _____

Date:

Place:

Acknowledgement

Letter No. _____ / Date _____

Acknowledgement

(To be issued by the Authorized Officer / General Manager, OCAC on the day of receipt)

To

Sri _____

M/s. _____

Received the application for reimbursement / exemption of incentive(s) under provision of Odisha Data Center Policy 2022 and its Operational Guidelines along with the supporting documents mentioned below.

From:

Person / Post

On Date

List of supporting documents received:

- 1.
- 2.

Signature of authorized officer / General Manager OCAC (with seal & date)

Application Form for Reimbursement of Conversion Charges

SI. No.	Parameters	Value
1	Details of Land Conversion Fee Paid	
	Detail of the Land	
	Land Conversion Charges paid	
	Total Land Conversion Fee Reimbursement claim amount	

I / We hereby certify that the particulars given above for the purpose of sanction of **Land Conversion Charges** subsidy from the Government of Odisha are, to the best of my/our knowledge and belief, true and correct.

Signature(s)

Name and Designation of the Proprietor/ Managing Partner/Managing Director/ Authorized Person in full and on behalf of M/s _____

Date:

Place:

Application Form for Building Fee Subsidy

Sl. No.	Parameters	Value
1	Detail of the Building Plan Approval Cost paid to municipal authorities	
	Building Fee Cost	
	Total Building Fee Subsidy Claimed	

I / We hereby certify that the particulars given above for the purpose of sanction of **Building Fee** subsidy from the Government of Odisha are, to the best of my/our knowledge and belief, true and correct.

Signature(s)

Name and Designation of the Proprietor/ Managing Partner/Managing Director/ Authorized Person in full and on behalf of

M/s _____

Date:

Place:

Application Form For Data Center Park

Sl. No.	Parameter	Value
1.	Name of the Park	
2.	Registration Number & Date of Registration	
3.	Address of the Association to be Considered for the Claim	
	Plot/Survey No.	
	Street/Village Name	
	City/Town	
	District	
	Mandal	
	Pin Code	
4.	Conversion Charge Claimed	Rs.
5.	Capital Investment Subsidy Claimed	Rs.
6.	Power Incentive Claimed	Rs.
7.	Interest Subsidy Claimed	Rs.
8.	Subsidy Claimed Under Anchor Unit (If Applicable)	Rs.
	Total Amount Claimed	Rs.
<p>I / We hereby certify that the particulars given above for the purpose of sanction of subsidy from the Government of Odisha are, to the best of my/our knowledge and belief, true and correct.</p> <p>Signature(s)</p> <p>Name and Designation of the Proprietor/ Managing Partner/ Managing Director / Authorized Person in full and on behalf of M/s _____</p> <p>Date:</p> <p>Place:</p>		

Annexure -VI**Application Form for Reimbursement of Investment Subsidy**

Application for Reimbursement of Investment Subsidy		
Sl. No	Parameters	Value
1.	Investment Subsidy Claimed	
2.	Existing Investment Amount (in case of expansion / modernization) (*if applicable)	
3.	Additional Incentive for Mega Project	
4.	Break-up of Capital Investment made in Project	
	Capital Expenditure on Plant and Machinery & Equipment	
	Building & Civil Work(*excluding residential quarters / guest houses)	Rs.
	Plant & Machinery (New) (*excluding technical knowhow, engineering fees, feasibility study etc.)	Rs.
	Refurbished Plant and Machinery	Rs.
	R&D	Rs.
	Utilities	Rs.
	Transfer of Technology	Rs.
	Other Fixed Assets (*Specify)	Rs.
	Total Eligible Capital Investment on Building, Plant & Machinery	Rs.
<p>I / We hereby certify that the particulars given above for the purpose of sanction of Investment Subsidy from the Government of Odisha are, to the best of my/our knowledge and belief, true and correct.</p> <p>Signature(s)</p> <p>Name and Designation of the Proprietor/ Managing Partner/ Managing Director/ Authorized Person in full and on behalf of</p> <p>M/s _____ Date:</p> <p>Place:</p>		

PART C – Capital Investment on Equipment

Sl. No.	Invest Category	Item Description	Name of the Supplier			Copy of Invoice/PO (Y/N)	Taxable Amount	GST Amount	Total Amount	Mode of Payment (Cheque / Net Banking/NEFT/RTGS/Debit Card/Credit Card/etc.)	Payment Bank Name	Transaction Date	Copy of Bank Statement/Cheque/Statement of Account (As Applicable)(Y/N)	% of Eligible Incentive Amount	Eligible Incentive Amount (in Rs.)
			Invoice No.	Invoice Date											
1	Computers and Networking Equipment	Item 1													
		Item 2													
2	Other Fixed Assets (*Specify)	Item 1													
		Item 2													

Date :

Place :

Seal :

Signature of the Chartered Accountant

Registration No.:

UDIN No.:

Annexure-VI-(B)Chartered Engineer Certificate

I hereby certify that against an estimated value of
 Rs..... (in words) on the
 Building and other civil construction works of
 M/s.....
 located at.....having Production /
 Service activity has completed
 Civil Construction as shown below :

Sl. No.	Particulars	Date of Starting	Date of completion	Assessed Value	Remarks
1	Factory / Institution Building and other civil construction works directly connected to manufacturing / service activities of the Unit				
2	Office Building and other civil construction works not directly connected to manufacturing / service activities of the unit (to be excluded from the claimed amount)				

The unit started commercial production / rendering of services of
 with effect from.....

Signature of Engineer

Name:

Designation:

Seal :

Date:

Place:

Application Form for Power Tariff Reimbursement

Sl. No.	Parameter	Value
1.	Name of Company (as mentioned on the Electricity Bill)	
2.	Type of Unit (Pl. mark as applicable)	New Unit Expansion / Modernization / Diversification
3.	Address of the Unit to be Considered for the Claim	
4.	Communication details	
	Name of Contact Person	
	Designation	
	Contact address	
	Telephone Number	
	Mobile Number	
	Email ID	
5.	Date of Commencement of Commercial Production (*Date of Commencement of Production is the date of First Sale Bill / Invoice)	
6.	Name of Power Supplying Company	
7.	Industrial Service Connection Number	
8.	Date of Obtaining Connection	
9.	Connected Power Load (in MVA)	
10.	Total Electricity Unit Consumed	
11.	Period of Claim	From: To:
12.	Total Power Tariff Claimed during the claimed period	

I / We hereby certify that the particulars given above for the purpose of sanction of **Power Tariff** subsidy from the Government of Odisha are to the best of my/our knowledge and belief, are true and correct.

Signature(s)

Name and Designation of the Proprietor / Managing Partner / Managing Director / Authorized Person in full and on behalf of
M/s.....

Date:

Place:

Annexure –VII-BApplication Form for Reimbursement of Energy Audit Fee

Sl. No.	Parameter	Value
1	Name of Company	
2	Type of Unit (Pl. mark as applicable)	New Unit Expansion / Modernization / Diversification
3	Date of Incorporation	
4	Address of the Unit to be Considered for the Claim	
5	Communication details	
	Name of Contact Person	
	Designation	
	Contact address	
	Telephone Number	
	Mobile Number	
6	Email ID	
7	Industrial Service Connection Number	
8	Connected Power Load (in MVA)	
9	Name and Address of Energy Audit Agency	
10	Date of Energy Audit	
11	Energy Audit Certificate No.	
12	Period of Claim	From: To:
13	Energy Consumption	Before Energy Audit: After Energy Audit:
14	Total Energy Audit Fee Paid during the claimed period (Rs.)	

I / We hereby certify that the particulars given above for the purpose of sanction of **Energy Audit Fee** subsidy from the Government of Odisha are to the best of my/our knowledge and belief, are true and correct.

Signature(s)

Name and Designation of the Proprietor/Managing Partner/Managing Director/
Authorized Person in full and on behalf of M/s. _____

Date:

Place:

Application Form for Reimbursement of net SGST

Sl. No.	Parameters	Value
1	Details of SGST Payment	
	GST Registration Certificate No. and Date	
	Period for which SGST reimbursement is being claimed	Date: _____ To _____
	Net SGST Amount paid to Government during the claim period	Rs. _____
	Previously Claimed SGST Amount and period of claim (if applicable)	Amount: _____ Date: _____ To _____
<p>I / We hereby certify that the particulars given above for the purpose of sanction of state component of net GST from the Government of Odisha are, to the best of my/our knowledge and belief, true and correct.</p> <p>Signature(s)</p> <p>Name and Designation of the Proprietor/ Managing Partner/ Managing Director/ Authorized Person in full and on behalf of M/s. _____</p> <p>Date :</p> <p>Place :</p>		

Application Form for Reimbursement of Internet Bandwidth Subsidy

Sl. No.	Parameters	Value
1.	Internet Service Provider Name	
2.	Previously Claimed Internet Connectivity Incentive Amount and period of claim (if applicable)	Amount: _____ Date: _ From _____ To _____
3.	Subsidy Claim for the Year / Period	Amount: _____ Date: From _____ To _____
4.	Total Internet Connectivity Incentive claim amount	

I/We hereby certify that the particulars given above for the purpose of sanction of **Internet Bandwidth Subsidy** subsidy from the Government of Odisha are, to the best of my/our knowledge and belief, true and correct.

Signature(s)

Name and Designation of the Proprietor/ Managing Partner/ Managing Director/ Authorized Person in full and on behalf of

M/s _____

Date: Place:

Other Support Staff										
Total										
Net Increase:										
Breakup of Net Increase in positions this year										
Employment Category	Male (Nos)				Female (Nos)				Total	
	Gen	SC	ST	Disabled	Gen	SC	ST	Disabled		
Managerial										
Technical										
Non-Technical										
Other										
Support Staff										
Total:										
2	Total Recruitment Assistance claim amount									

I / We hereby certify that the particulars given above for the purpose of sanction of **Recruitment Assistance** subsidy from the Government of Odisha are, to the best of my/our knowledge and belief, true and correct.

Signature(s)

Name and Designation of the Proprietor/ Managing Partner/ Managing Director/ Authorized Person in full and on behalf of

M/s _____

Date:

Place:

Application Form for Reimbursement of Skill Gap Training Assistance

Sl. No.	Parameters	Value
1.	Previously Claimed Skill Gap Training Assistance Amount and period of claim (if applicable)	Amount: _____ Date: _ From _____ To _____
2.	Name of the Certificate Issuing / Training Institutes	a. b. c.
3.	No. of Employees who underwent Skill Gap Training	
4.	Present Subsidy Amount Claimed (Period)	Amount: _____ Date: _ From _____ To _____ _____
5.	Total Skill Gap Training Assistance Reimbursement claim amount till Now	

I / We hereby certify that the particulars given above for the purpose of sanction of **Skill Gap Training Assistance** subsidy from the Government of Odisha are, to the best of my/our knowledge and belief, true and correct.

Signature(s)

Name and Designation of the Proprietor/ Managing Partner/ Managing Director/ Authorized Person in full and on behalf of

M/s _____ Date:

Place:

Application Form for Reimbursement of Skill Certifications

Sl. No.	Parameters	Value
1	Previously Claimed Skill Certification Amount and period of claim (if applicable)	Amount: _____ Date: From _____ To _____
2	Name of the Certificate Issuing Institutes	a. b. c.
3	No. of Employees who Acquired Skill Certification	
4	Type(s) of Certification Awarded (e.g. PMP, Six Sigma, etc.)	
5	Subsidy Claimed for the Year (Period)	Amount: _____ Date: From _____ To _____
6	Total Skill Certification Reimbursement claim amount till now	

I / We hereby certify that the particulars given above for the purpose of sanction of **Skill Certification** subsidy from the Government of Odisha are, to the best of my/our knowledge and belief, true and correct.

Signature(s)

Name and Designation of the Proprietor/ Managing Partner/ Managing Director/ Authorized Person in full and on behalf of M/s. _____

Date:

Place:

Application Form for Reimbursement of Intern Stipend Reimbursement

Sl. No.	Parameters	Value
1.	Total Number of Interns Hired during the period of claim	
2.	Number of Interns Selected through SDTE/OSDA	
3.	Period for which Stipend Subsidy is being claimed	
4.	Stipend Paid Per Intern per Month (in Rs.)	
5.	Total Stipend Expenses Incurred	
6.	Previously Claimed Stipend Amount and period of claim	Amount: _____ Date: _____ To _____
7.	Total Eligible Stipend Reimbursement claim amount	

I / We hereby certify that the particulars given above for the purpose of sanction of **Intern Stipend Reimbursement** from the Government of Odisha are, to the best of my/our knowledge and belief, true and correct.

Signature(s)

Name and Designation of the Proprietor/ Managing Partner/ Managing Director/ Authorized Person in full and on behalf of M/s _____

Date:

Place:

Application Form for Reimbursement of EPF and ESI

Sl. No.	Parameters	Value
1	Employer Details - PF / ESI ID	
2	Previously Claimed EPF & ESI Amount and period of claim (if applicable)	Amount: _____ Date: _ From _____ To _____
3	Subsidy Claimed for the Year / Period	Amount: _____ Date: _ From _____ To _____ _____
4	Total EPF & ESI claim amount	

I / We hereby certify that the particulars given above for the purpose of sanction of **Employer's EPF & ESI Contribution** from the Government of Odisha are to the best of my/our knowledge and belief, true and correct.

Signature(s)

Name and Designation of the Proprietor/ Managing Partner/ Managing Director/ Authorized Person in full and on behalf of

M/s _____ Date:

Place:

Application Form for Reimbursement of Green and Self-PowerGenerating

1.	Detail of the Registered Unit / Company	
2.	Investment in Greener/Cleaner Production Measures (with details provided in the submitted certified document(s))	
3.	Total Green and Self-Power Generating Subsidy Reimbursement claim amount	

I / We hereby certify that the particulars given above for the purpose of sanction of **Green and Self-Power Generating** from the Government of Odisha are, to the best of my/our knowledge and belief, true and correct.

Signature(s)

Name and Designation of the Proprietor/ Managing Partner/ Managing Director/ Authorized Person in full and on behalf of M/s. _____

Date:

Place: