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HEALTH & FAMILY WELFARE DEPARTMENT

NOTIFICATION

The 4th July 2023

No. 15694—HFW-MEI-MISC-0059/2023-H.—In order to facilitate sports activities, cultural activities and other extra-curricular activities of the students pursuing Medical UG and PG studies at Government Medical College/PG Institute in the State, Government have been pleased to provide a Students' Welfare Fund for the above purpose to be placed with the Dean & Principal of each Government Medical College, the Director of AHPGIC, Cuttack and PGIMER and Capital Hospital, Bhubaneswar, the Superintendent, SVPPGIP, Cuttack, the Director-cum-Medical Superintendent, Mental Health Institute, Cuttack and the Principal, SCB Dental College, Cuttack in the following manner :—

List of recommended activities to be undertaken under the fund —

- (1) To support students' activities like physical training, sports and cultural activities.
- (2) To meet the cost towards outsourcing of part-time physical instructor/ yoga/ music teacher.
- (3) To support various intra-college and intra-institute musical, sports and cultural activities/ festivals undertaken by the students' bodies.
- (4) Purchase of sports/music/other equipment for extra-curricular students' activities.
- (5) To facilitate minor repair and maintenance of the playground/gym/other equipment used for student activities.
- (6) To facilitate celebration of important days bearing National and State importance by the students.
- (7) Provision of Gen-set / Power supply backup for student activities.
- (8) Purchase of plants & ancillary items/equipment for campus greening activities.
- (9) To support any other extra-curricular activities of students as decided by the College-level / Institute-level Committee.

List of prohibited activities not to be undertaken under the fund —

- (1) Hiring of full-time manpower.
- (2) Hiring/purchase of vehicle on long-term basis.

## 1. Amount of funds to be placed

Total Students' Welfare Fund amounting to Rs.20 lakh per annum will be provided to each Government Medical College which has completed 5 years, and total Students' Welfare Fund amounting to Rs. 15 lakh per annum will be provided to each Government Medical College which has not completed 5 years. In a similar manner, total Students' Welfare Fund amounting to Rs. 8 lakh each per annum will be provided to Government PG Institutes, SCB Dental College, Cuttack and Mental Health Institute, SCB Medical College & Hospital, Cuttack.

## 2. Utilisation of fund

The Students' Welfare Fund to be placed with the Dean & Principal of each Government Medical College, Director of AHPGIC, Cuttack and PGIMER and Capital Hospital, Bhubaneswar, the Superintendent, SVPPGIP, Cuttack, the Director-*cum*-Medical Superintendent, Mental Health Institute, Cuttack and the Principal, SCB Dental College, Cuttack as lump sum budgetary provision to be utilised in the following manner :—

- (1) Committee : A Committee shall be constituted for each Medical College and Hospital/Dental College /PG Institute for the purpose, as below —

Medical College /SCB Dental College :

- |   |    |                 |
|---|----|-----------------|
| 1. Dean & Principal, Medical College/<br>Principal, SCB Dental College  | .. | Chairperson     |
| 2. Superintendent (in case of Medical College)/<br>Seniormost faculty other than the Chairperson<br>(in case of SCB Dental College) | .. | Member          |
| 3. Administrative Officer   | .. | Member          |
| 4. Advisor of Student's Union   | .. | Member          |
| 5. Two members of Students' Union<br>(to be nominated by Students' Union)   | .. | Members         |
| 6. Accounts Officer   | .. | Member-Convenor |

PG Institute (AHPGIC, Cuttack, SVPPGIP, Cuttack, MHI, Cuttack and PGIMER and Capital Hospital, Bhubaneswar) :

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|--|----|-----------------|
| 1. Director (in case of AHPGIC, Cuttack and PGIMER and Capital Hospital, Bhubaneswar)/<br>Superintendent (in case of SVPPGIP, Cuttack)/<br>Director- <i>cum</i> -Medical Superintendent<br>(in case of MHI, Cuttack) | .. | Chairperson     |
| 2. Dean (in case of AHPGIC, Cuttack only)  | .. | Member          |
| 3. Superintendent<br>(in case of other than SVPPGIP, Cuttack/MHI, Cuttack)/<br>Seniormost faculty other than the Chairperson<br>(in case of SVPPGIP, Cuttack/MHI, Cuttack)   | .. | Member          |
| 4. Administrative Officer  | .. | Member          |
| 5. Two members of Students' Union<br>(to be nominated by Students' Union)  | .. | Members         |
| 6. Accounts Officer  | .. | Member-Convenor |

- (2) The Committee will finalize the works/activities to be funded out of the Students' Welfare Fund.

### **3. Procedures for utilisation of Fund :—**

1. The grants towards Students' Welfare Fund shall be kept in a separate Flexi Bank Account to be opened for this purpose as approved by the Chairperson.
2. The Chairperson of the Committee shall be the Chairperson of the fund. The Superintendent/the seniormost faculty other than the Chairperson shall be the Member-Secretary of the fund. The Accounts Officer of the MCH shall be the Treasurer of the fund. All expenditures shall be approved by the Chairperson.
3. Standard accounting procedures as prescribed by the Finance Department from time to time shall be followed.
4. Books of Account for the fund shall be a single Cash Book. But a separate Ledger Account to be maintained for different purposes, so that funds position can be easily accessed. All payments should be made through cheques/ online modes.
5. The Fund Account shall be maintained regularly and it should be opened to Audit by C. & A.G. and Internal Audit of H. & F.W. Department.
6. The proposal for utilization of the funds must be discussed and approved in the Committee.

### **4. Monitoring & Review**

1. Utilisation of fund is to be monitored every month by the Chairperson.
2. Chairperson will review the outcome and take necessary remedial measures at 6 monthly intervals.
3. This outcome of the fund shall be reviewed annually by the DMET, Odisha and its outcome shall be assessed both in qualitative and quantitative terms.

By order of the Governor

SHALINI PANDIT

Commissioner-cum-Secretary to Government