

**DIRECTORATE OF PRINTING:STATIONERY AND PUBLICATION: ODISHA:  
MADHUPATNA:CUTTACK-753010.**

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**TENDER NOTICE NO.10/FOR DISPOSAL OF OLD VEHICLE  
FOR THE YEAR,2015-16.**

Director, Printing, Stationery and Publication, Odisha, Madhupatna, Cuttack-10 invite sealed tender on plain paper from the bonafide tenderers for disposal of the Department **vehicle (AMBASSADOR DIESEL CAR) (E Model) bearing Registration No. OR-05G-7645** by **1.30 P.M.** on 27.02.2016 and the tender will be opened on the same day at 3.00 P.M.

Details of tender documents along with terms and conditions can be obtained on any working day during the office hour from 11.00 A.M. to 4.00 P.M. from **06.02.2016 to 26.02.2016** from the office of the Accounts Officer(Purchase) of this Directorate on payment of Rs.1,000/- (Rupees one thousand) only + V.A.T. (non-refundable) in cash by person only. The tender details have been hoisted in the Odisha State Government website i.e. [www.odisha.gov.nic.in](http://www.odisha.gov.nic.in). The tender documents can also be down loaded from Odisha Govt. Website i.e. [www.odisha.gov.nic.in](http://www.odisha.gov.nic.in). In such cases the tender is to be submitted along with a bank draft of Rs.**1,050/- (Rupees one thousand one hundred fifty)** only (non-refundable) drawn in favour of the Director, Printing, Stationery & Publication, Odisha, Cuttack.

The Authority reserves the right to reject any or all tenders without assigning any reason thereof.

The disputes if any to arise are subject to the Court of Cuttack jurisdiction for the above purpose.

Sd/- G.Satpathy  
D i r e c t o r,  
Printing, Stationery and Publication,  
Odisha, Madhupatna, Cuttack-10.

**DIRECTORATE OF PRINTING: STATIONERY AND PUBLICATION:ODISHA:  
MADHUPATNA: CUTTACK-753010.**

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FOR THE YEAR, 2015-16**

**INVITATION TO TENDER**

1. The Director, Printing, Stationery and Publication, Odisha, Madhupatna, Cuttack-10 (hereinafter referred to as the "Director" on behalf of Government of Odisha) invites sealed tender on plain paper from bonafide tenderers for disposal of the Departmental **(AMBASSADOR DIESEL CAR) (E Model) bearing Registration No. OR-05G-7645.**

**2. SALE OF TENDER PAPER**

Last date and time for submission of tender:-

Date:- **27.02.2016 by 1.30 P.M.**

3. Date of opening of tender:- **27.02.2016 at 3.00 P.M.** The tender shall be opened in the office room of Accounts Officer (Purchase) of this Directorate in presence of nominated officers and bidders or one of their representatives.

**4. Deposit of Earnest Money:-**

The intending bidders shall be required to pay Earnest Money deposit amounting to **Rs.2,500/- (Rupees two thousand five hundred)** only in shape of Postal Savings Pass Book/National Savings Certificate/Post Office Time Deposit from any Post Office in India duly pledged in favour of Director, Printing, Stationery and Publication, Odisha, Cuttack/Deposit receipts of Scheduled Banks in the name of the Director, Printing, Stationery & Publication, Odisha, Cuttack (except cheque & Bank Draft) and Bank Guarantee from any commercial Bank in an acceptable form etc., for disposal of the Departmental old vehicle **(AMBASSADOR DIESEL CAR) (E Model) bearing Registration No. OR-05G-7645** duly pledged in favour of the Director, Printing, Stationery and Publication, Odisha, Madhupatna, Cuttack-10, failing which the tender shall be rejected.

5. The E.M.D. of successful bidders shall be refunded on receipt of satisfactory performance report.

6. Earnest Money Deposit of unsuccessful tenderer(s) will be refunded soon after expiry of the validity period as possible and latest by 30<sup>th</sup> day after the award of the contract. The E.M.D. is normally to remain valid for a period of 45 days beyond the financial bid validity period.

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## **7. THE UPSET PRICE**

**The upset price of the Departmental (AMBASSADOR DIESEL CAR) (E Model) bearing Registration No. OR-05G-7645 fixed at Rs.50,000/-(Rupees Fifty thousand) only +V.A.T. The rate to be offered by the bidder should not be less than the upset price fixed for. Under no circumstances, rate less than the upset price will be taken into consideration.**

## **INSTRUCTION TO TENDERER.**

8. The tenders received after stipulated time and date specified above without Earnest Money deposit will not be considered and liable for rejection.
9. If any tenderer finds any irregularity or omission or is in doubt he should at once intimate the Director in writing and obtain clarification in writing prior to submission of the tender. Verbal clarification given by the Director or any of the staff shall not be binding on the Director.
10. Scoring cutting, deleting etc., in the tender paper without attestation will be liable for rejection.
11. Submission of more than one tender by a particular tenderer under different name is strictly prohibited, should it on any time be pointed out, the tender submitted by the tenderer would be rejected.
12. All offers shall be addressed to the Director, Printing, Stationery and Publication, Odisha, Madhupatna, Cuttack-10 in sealed cover clearly marked outside "Tender for disposal of Old Vehicle for the year,2015-16" and submitted to the Accounts Officer (Purchase) on or before dt.**27.02.2016 by 1.30 P.M.**
13. A tender delivered or sent otherwise will be at the risk of the tenderer.
14. Any request in respect of additions, alterations, modifications, corrections, etc. of terms and conditions or rates after opening of the tender may lead to rejection of the tender.
15. The legal address of the tenderer shall be furnished in the tender paper for correspondence.
16. In the event of any dispute or difference arising in the disposal of old vehicle, the decision of the Director, Printing, Stationery and Publication, Odisha, Madhupatna, Cuttack-10 shall be final.

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**17. The old vehicle (AMBASSADOR DIESEL CAR) (E Model) bearing Registration No. OR-05G-7645 can be inspected by the tenderer with the permission of the Director Technical/Joint Director/Deputy Director(PP) from 10.02.2016 to 23.02.2016. on production of the tender papers.**

18. Tenders shall remain valid till 31.3.2016.

19. The V.A.T. will be charged extra as applicable at the time of depositing the sale value of the old vehicle.

20. The highest bidder whose rates shall be accepted for disposal of old vehicle shall deposit 25% of the bid amount immediately and thereafter the balance 75% amount and V.A.T. thereon as applicable within 7 days from the date of confirmation of the bid in shape of Cash in the office of the D & DO (Sty) Unit. On failure to make payment of this amount, the amount deposited earlier (including Earnest Money Deposit) shall be forfeited to Government.

21. The successful bidders shall remove the vehicle from the site within 7 days from the date of deposit of the full amount. The custody and safe guard of the vehicle shall be the responsibility of the tenderer and no claim or complaint on this account shall be admissible. On failure to remove the vehicle within the specified time, ground rent at the rate of one percent of the tendered value shall be charged for each day or part of the day till the removal of the vehicle from the site. Where the ground rent so charged exceeds the sale price deposited, the tenderer shall cease to have any right on the vehicle. The amount deposited by him shall be adjusted towards the ground rent and the vehicle shall become absolute property of Government free from all encumbrances and disposed of by fresh sealed tender.

**22. SUBMISSION OF DOCUMENTS/PARTICULARS ETC.**

- (i) The complete tender documents duly signed with date in each page.
- (ii) Pro forma in duplicate duly filled in.
- (iii) V.A.T. Clearance Certificate in Form-612
- (iv) Copy of Income Tax PAN
- (v) E.M.D. as prescribed in para-4 of Invitation of tender.
- (vi) In case of outside State firm the undertaking must be furnished in the form of Affidavit indicating therein that they are not registered under V.A.T. Act since they have no liability under the Act.

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23. **Rights of acceptance/Rejection of the tender and of contract.**

The right of acceptance of tender and/on award of contract rests with the Director who do not bind himself to accept the highest tender and also reserves the right to reject any or all of the tenders without assigning any reason thereof.

Sd/- G.Satpathy  
Director,  
Printing, Stationery & Publication,  
Odisha, Madhupatna, Cuttack-10.

## **PRO FORMA**

1. Name and address of the Manufacturer/Authorised Distributor.
2. Whether a Limited Firm or a Public or Private Undertaking Limited Company.
3. (a) The names and addresses of Prop./Partner/ Managing Director/Manager/Authorised representative.  
(b) Is the place of business of the tenderer within the State of Odisha ?
4. Financial condition of the firm whether solvent or not, with details thereof.
5. (a) Whether a Manufacturer or an Authorised Distributor.  
  
(b) If a Distributor, name and address of the Manufacturer.
6. Varieties of articles dealt with and names of the items.
7. Is it a Small Scale Industry or Government Sponsored Cottage Industry ?
8. Is it a Registered Firm under the Partnership Act? If so, Registration No. and date and office of registration should be given.
9. Are you a Registered Dealer and if so, please quote both VAT and Central Sales Tax(CST) Registration Nos.
10. Name of the authorised representative who can hold discussion on your behalf at the time of necessity.
11. The names of the Prop./Partners / Managing Director/Authorised representative with address or addresses as the case may be who is authorised to receive money in case of an endorsed bill on behalf of the Firm from Government Presses and their specimen signature in quadruplicate for each.
12. Are you an Income Tax Assessee? If so, the last Income Tax clearance Certificate to be furnished.

CERTIFICATE-- Certified that the above information furnished by me is true and correct to the best of our/my knowledge and belief. In case any or all the informations given above is/are found to be incorrect at any time, I undertake the liability to be proceeded with in any manner. Any change or changes in regard to the furnished information will be intimated by us/me as and when such changes occur.

Signature of the  
Prop./Partner/Managing Director/